

Associated & Catholic Colleges of WA (Inc)



"Sport in the Right Spirit"

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ALKIMOS BAPTIST COLLEGE, ALL SAINTS' COLLEGE, ARANMORE CATHOLIC COLLEGE, AUSTIN COVE BAPTIST COLLEGE, AUSTRALIAN CHRISTIAN COLLEGE, BUNBURY CATHEDRAL GRAMMAR SCHOOL, BUNBURY CATHOLIC COLLEGE, CAREY BAPTIST COLLEGE - FORRESTDALE, CAREY BAPTIST COLLEGE - HARRISDALE, CARMEL SCHOOL, CBC FREMANTLE, CHISHOLM CATHOLIC COLLEGE, CLONTARF ABORIGINAL COLLEGE, CORNERSTONE CHRISTIAN COMMUNITY SCHOOL, CORPUS CHRISTI COLLEGE, COURT GRAMMAR SCHOOL, DALE CHRISTIAN SCHOOL, EDMUND RICE COLLEGE, ELLENBROOK CHRISTIAN COLLEGE, EMMANUEL CATHOLIC COLLEGE, EMMANUEL CHRISTIAN COMMUNITY SCHOOL, FOUNDATION CHRISTIAN COLLEGE, FREDERICK IRWIN ANGLICAN SCHOOL, FREMANTLE CHRISTIAN COLLEGE, GERALDTON GRAMMAR SCHOOL, GEORGIANA MOLLOY ACS, GRACE CHRISTIAN SCHOOL, GUILDFORD GRAMMAR SCHOOL, HELENA COLLEGE, HERITAGE COLLEGE, HOLY CROSS COLLEGE, HOPE CHRISTIAN COLLEGE, IMMACULATE HEART COLLEGE, INTERNATIONAL SCHOOL OF WA, IRENE McCORMACK CATHOLIC COLLEGE, JOHN PAUL COLLEGE, JOHN XXIII COLLEGE, GUILDFORD GRAMMAR SCHOOL, JOHN SEPTIMUS ROE ACS, JOHN WOLLASTON ACS, KEARNAN COLLEGE, KENNEDY BAPTIST COLLEGE, KINGSWAY CHRISTIAN COLLEGE, KOLBE CATHOLIC COLLEGE, LAKE JOONDALUP BAPTIST COLLEGE, LA SALLE COLLEGE, LIVING WATERS LUTHERAN COLLEGE, LUMEN CHRISTI COLLEGE, MANDURAH BAPTIST COLLEGE, MANDURAH CATHOLIC COLLEGE, MATER DEI COLLEGE, MAZENOD COLLEGE, MERCEDES COLLEGE, MERCY COLLEGE, MOTHER TERESA CATHOLIC COLLEGE, MUNDARING CHRISTIAN COLLEGE, NAGLE COLLEGE, NEWMAN COLLEGE, NORTHSHORE CHRISTIAN GRAMMAR SCHOOL, PROVIDENCE CHRISTIAN COLLEGE, QUINNS BAPTIST COLLEGE, REHOBOTH CHRISTIAN COLLEGE, PETER CARNLEY ACS, PETER MOYES ACS, PRENDIVILLE CATHOLIC COLLEGE, OCEAN FOREST LUTHERAN COLLEGE, SACRED HEART COLLEGE, SERVITE COLLEGE, SETON CATHOLIC COLLEGE, SOUTH COAST BAPTIST COLLEGE, SOUTHERN HILLS CHRISTIAN COLLEGE, ST ANDREW'S GRAMMAR, ST BRIGID'S COLLEGE, ST GEORGE'S AGS, ST JAMES' ANGLICAN SCHOOL, ST JOHN BOSCO COLLEGE, ST JOSEPH'S COLLEGE ALBANY, ST JOSEPH'S SCHOOL NORTHAM, ST LUKE'S COLLEGE, ST MARK'S ACS, ST MARY MACKILLIP COLLEGE, ST MARY STAR OF THE SEA CATHOLIC SCHOOL, ST NORBERT COLLEGE, ST STEPHEN'S SCHOOL, STRATHALBYN CHRISTIAN COLLEGE, SWAN CHRISTIAN COLLEGE, SWAN VALLEY ACS, THE KING'S COLLEGE, TRANBY COLLEGE, URSULA FRAYNE CATHOLIC COLLEGE.

EXECUTIVE MEETING

8:00am-9.30am, Friday 14 August 2020

ACC Office(33 Williamstown Road Doubleview)

1. Opening prayer

Jeff Allen - President

2. Apologies

Present

Jeff Allen	President	Servite College
Andrew Watson	Vice-President	Mazenod College
Simon Harvey	Executive Member	St Norbert College
Chris Wallace	Treasurer	Mandurah Catholic College
Dave Maxwell	SMC Representative	Servite College
Kyle March	ACC	Director of Sport
Suzie Ehlers	ACC	Executive Officer
Trent Sharpe	ACC	Sport Operations Manager
Jason Marrable	ACC	Inclusion and Participation Manager

3. Minutes of the previous meeting – 12 June 2020

Minutes from 12 June 2020 were moved as true and correct by Chris Wallace (Treasurer) and seconded by Andrew Watson (Vice-President).

4. Matters arising from the previous minutes

Nil.

5. Correspondence

Tabled.

6. Matters arising from the correspondence

Nil.

7. Treasurer's report

• 2020 Financial Report YTD

Balance Sheet:

- Total equity of \$621K. Same period in 2019 total equity was \$ \$366K. Well above normal.

Budget to Actual:

- Our income is strong and already very close (-\$30K) to the budgeted level, even though sport levies are down as we have not been running as many events as usual due to COVID. Between now and the end of the year this income will hopefully increase as we start to run more events.
- Cash flow boost payment from ATO already at \$75K and should be around \$90K by the end of September.
- The approximate surplus in our budget due to COVID savings is around \$171K.
- On the expense side, we are underspent across the board, due to COVID reduced activities, approx. ½ the budgeted total expenditure for 2020. The expenses will continue to increase between now and December, in particular the venue hire and officials' costs will increase, but we will still be under budget in these areas at the end of the year. Salary costs will now increase substantially as from July we are operating at 4.0 FTE's with the new IAPM.

A very sound mid-year financial position. Executive will need to consider how we utilize the 2020 surplus and how much savings we pass onto members.

Chris Wallace (Treasurer): Discussions around how we utilize the surplus should take place today and a decision should be made before the last Council meeting of the year.

Kyle March (DoS): The ACC budget is presented at the last Council Meeting (Annual Review Day), however this needs to be in place early term 4. It would be good to know where schools are sitting in terms of financial hardship as fees generally increase each year. There were two big ACC events (swimming & cross country) that did not take place this year and schools that paid for these events could have their fee waived for 2021. The ACC also have a couple of big budget items to deal with, i.e. history project and website upgrade.

Chris Wallace (Treasurer): Historically, when there has been an economic crisis, the financial affect is not seen until the following year. I think there should be a preference to ask for lower fees in 2021. To present lower fees will show a concern for any financial hardship schools may be experiencing.

Simon Harvey (Executive Member): Concurred with Chris. If the ACC has had a financial gain, then it is best to give back to the schools. Any ACC projects will be covered regardless. Some schools will not be affected but the gesture is appropriate. Good to present options to Council for approval as per previous years.

Andrew Watson (Vice-President): Schools are going into budget season and there will be very little movement in fees for families. A reduced fee in 2021 for ACC schools would be well received.

Jeff Allen (President): Chris and Kyle will need to meet to prepare a proposed budget for 2021 ready to present at the next Executive Meeting (6 November).

The Year to date financial report to be accepted.

Moved by: Simon Harvey (Executive Member)

Seconded by: Jeff Allen (President)

Action: DoS and ACC Treasurer to prepare a proposed budget for 2021 ready to present at the next Executive Meeting on 6 November.

8a President's Report

Would like to formally welcome Jason Marrable to the ACC team. The recruitment process was very professional and thank you to Kyle for his great work. The expansion of the ACC staff is progressive, and we will continue to work on this.

Thank you to the ACC staff for their work in transferring ACC sport into semester two. It is wonderful to see sport underway this term, and the benefits that students gain physically, socially, and mentally from physical activity.

8b Director of Sport

- **Staffing**

It is great to have Jason on board. Before starting at the ACC, Jason was working for Tennis West for four years as an Inclusion Development Officer. Prior to that, Jason worked for Western Force. He has a Masters in Sport Management and a good academic background. His personal sporting interests are in Rugby Union and Soccer.

Jason's role will not just be about Inclusion; it will also involve a focus on participation for the broader ACC student population. The ACC will be working on the involvement of minority groups in sport.

There has been a slight change to the job descriptions for Jason and Trent. Jason is now referred to as the "Inclusion and Participation Manager". Trent's new job title is "Sport Operations Manager".

- **ACC Sport – PHASE 4 COVID**

The ACC is now operating with Phase 4 COVID protocols and have been proactive in upholding these at our events.

For now, the athletics carnivals will run as normal with only a couple of changes where there are congested areas such as marshalling and seating. Extra marquees will be ordered so spacing of individuals can be managed. There have also been changes to the seating plans for schools to allow more space for their team in the grandstand. Parents and spectators will be allowed at the carnivals but must follow COVID protocols set in place by the ACC.

Chris Wallace (Treasurer): Phase 5 is looking to be released on 29 August which will change the rules.

- **School Based & Virtual Cross Country - update**

The cut off date for school based and virtual cross country events is 31 August. All results from these carnivals will be collated at the end of this term by Bluechip Timing Solutions.

Not all ACC schools chose to run their own meet and some talented students may miss out. The ACC received calls from concerned parents whose children would not have a result count towards the virtual cross country and a possible all-stars selection. The ACC encouraged schools to run their meets together which would reduce costs. We also approached Athletics West to see if they would allow students to attend their winter meets to record a time to send through to the ACC. Athletics West have been very supportive of this idea.

The virtual cross country has not been expensive to run. There will be some expense with BlueChip timing's service, however, is insignificant compared to what is usually spent on the ACC cross country carnival each year.

- **History Project - update**

The history project is ticking along with Ken Spillman getting out to schools to source photos and archived data. There has not been a response from a sports coordinator yet to assist with the Hall of Fame sub-committee. Will work on this at the SMC meeting next week.

Action: DoS to approach Sports Coordinators at the next SMC meeting on Monday 17 August to secure a sub-committee member for the History Project sub-committee.

- **Awards Function**

Due to the status of ACC sport this year, the ACC is unsure whether to go ahead with the Awards Function. There are a few concerns.

1. ACC staff workload. As a good portion of term 2 sport was rescheduled to terms 3 & 4, Suzie and Trent have a heavy workload.
2. Not all sub-association groups will have championship winners this year, only Premiership Plaques. There will not be as much recognition.
3. The Awards Function is financially subsidized by the ACC and is an expensive event to run.
4. Depending on the COVID-19 situation, we may not be able to operate the room at the UWA Club at the usual capacity.

The event includes our Annual Review Day meetings which will still go ahead but do not have to be held at the UWA Club should the Awards Function be cancelled. This would save a significant cost. However, the advantage of conducting our meetings at the UWA Club is that Principals could attend both CSPA and ACC meetings at the same venue.

Chris Wallace (Treasurer): What is the cost of the event and what would the saving be?

Kyle March (DoS): The total event cost is approximately 10K.

Simon Harvey (Executive Member): The greatest element of the day is the breakfast event and the collegiality between schools. However, if we cancelled the awards function this year it would not make a big difference to the following year. There would not be a massive build-up of awards. Concerned that WA may be in a different COVID position at the end of the year. It has been a busy time for schools with so many commitments and events changing because of COVID.

Jeff Allen (President): We may need to look at doing things differently. Would be a shame to invest so much time, energy, and money to then have to cancel the event. Maybe look at something more casual and relaxed.

Dave Maxwell (SMC Representative): Not having a sub-association championship this year with no awards is not quite the same.

Andrew Watson (Vice-President): There will not be a great outcry should the Awards Function be cancelled. Schools are trying to fit a lot in now so people will be fine with cancelling the event for one year.

Suzie Ehlers (Executive Officer): Prior to the Awards Function, the ACC only held Review Day Meetings and morning tea.

Chris Wallace (Treasurer): Suggested to conduct meetings only for this year, as per previous years prior to the Awards Function event.

Executive agreed to cancel this year's Awards Breakfast Function. The Annual Review Day meetings will continue, and a suitable venue should be sourced to ease the travel pressures for ACC Principals who are required to attend CSPA meetings on the same day.

Jeff Allen will contact Geoff Mills (CSPA President) before the next Council Meeting (27 August) about the status of the CSPA meetings this year. DoS can then inform Council with the ACC's position on the Awards Function event for 2020.

Actions:

1. **Jeff Allen to contact Geoff Mills (CSPA President) before the next Council Meeting for an update on the CSPA meetings this year.**
2. **EO to cancel the booking at the UWA club for the Awards Breakfast in 2020 and try to roll over the deposit to 2021. Liaise with the CSPA Executive Officer on coordinating meeting dates and venues.**

8c Executive Officer

- **Sub Association Sport (NAS, NWAS, NEAS) – update**

NAS – Term 3 sport began in week 4 – five rounds with no finals. Most senior grades were dropped; however, two AFL grades were added - Year 9 and Senior Boys. The senior boys AFL pool will progress to the WAFC Cable division semi-final with an opportunity to play the winning school from the Cable division southern pool for the cup.

NWAS – Will participate in one day carnivals on 27/28 August using school and central venues depending on the sport.

NEAS – Term 3 sport began in week 3: five rounds with finals in week 8. They will also run a full round robin volleyball competition in term 4.

- **GoJaro – Review Sport**

The GoJaro competition management system continues to be under review. There are still areas in the program that require further development. As terms 3 & 4 this year are very busy it will be difficult to research another program before sport resumes early next year so the ACC may decide to use the program again in 2021. This will allow GoJaro the opportunity to prove the efficiency of their program before we make a final decision at the end of next year. The situation is constantly under review.

- **All Stars Netball & Basketball – update**

All Stars Netball

The initial all-stars netball trials took place in late term 2. From these trials, a squad of just over 20 players was selected to play in a trial match which was held on Thursday 6 August at Emmanuel Catholic College. As a result, a team has been selected and was announced to ACC Principals and Sports Coordinators earlier this week.

The Independent Girls School Sports Association (IGSSA), School Sport WA (SSWA), the ACC and Netball WA (NWA) all met early this term to confirm an event date. As state netball programs have been rescheduled and remodelled for 2020 due to COVID, the All Stars tournament has been set as a standalone event this year. The tournament will be held at the Gold Netball Stadium on Sunday 18 October (Time TBC). The competition format will be a 3 round competition where each association team will play each other once. The winner will be the team at the top of the ladder.

All Stars Basketball

Player nominations have been opened and the ACC is receiving a steady flow of registrations. Player trial dates have been set for later this term where teams will be selected.

The event date has been scheduled for Friday 17 October from 5 – 7pm. Both the boys' and girls' games will run concurrently. The ACC girls' team will play against IGSSA, and an opposition team to play against the ACC boys is still yet to be confirmed. A proposal to play against our boys' team was put forward to the PSA committee but unfortunately for several reasons it was not viable for them to compete against us this year. They will review for next year.

The ACC is currently liaising with Woodvale SHS and Willetton SHS (government basketball specialist schools) for the possibility of a game against a combined team. Should this fail, the ACC basketball coaches may need to select a larger squad to create two ACC teams for an intra-squad competition.

Simon Harvey (Executive Member): Could be an option to approach a state basketball squad who may be looking for a game.

Action: EO to contact BWA about the possibility of the boys' state U16 squad playing against the ACC All Stars Team.

- **AFL Carnivals – update**

Considering the uncertainty earlier this year for the year 10 AFL carnivals going ahead, the series was in full swing offering 10 carnivals involving 23 boys' teams and 22 girls' teams. There were two South West carnivals which were managed by Kelly Bastow from Bunbury Catholic College. With 5 carnivals running on that day, the ACC staff were unable to attend the South West competitions and would like to thank Kelly for taking on that assisting role.

The carnivals took place over three weeks with great weather on all days. We are fortunate to have the voluntary assistance from some of the members of the associated football clubs which contributes to the smooth running of the carnivals.

Our premier division 1 boys' and girls' carnivals were held on Wednesday 12 August at Hamer Park (boys) and Coolbinia Reserve (girls). There were some very strong players and great team performances. Sacred Heart College won the boys carnival after a tight match against CBC Fremantle in the fourth round. Sacred Heart also won the girls' carnival which came down to percentage after placing equally on points with Mandurah CC. Regan Atkinson (Schools Specialist) and Jill Saunders (Female Growth and Promotions Coordinator) from the WAFC attended both carnivals to present the perpetual cup and medallions.

2020 was the second year for the divisional carnival model which has proven successful. All schools competed in carnivals of equal ability with a perpetual shield for the winning team of each division.

8d Administration & Inclusion Officer

• Inclusive and Integrated Soccer – report

The Term 3 No Limits outdoor and inclusive indoor soccer carnivals were held on Friday the 7th of August at Pat Goodridge Reserve and Lords Recreation Centre respectively. The events were attended by SEDA and Irene McCormack football program students, and Brianna Wilson from Football West attended Pat Goodridge Reserve. 10 Schools participated in the event, entering a total of 17 teams across the two venues, equating to 120 students. Congratulations to La Salle College winning both events.

• Inclusive Sport Committee – report

The inclusion sports committee met on Thursday the 30th of July and was introduced to the new Inclusion and Participation Manager Jason Marrable.

The Term 3 No Limits and Inclusive Soccer Carnival specific details were discussed, as well as the remaining term 3 and term 4 inclusive sport calendar.

• Inclusive Athletics - update

The Inclusive Athletics Carnival is scheduled for Friday the 11th of September at McGillivray Oval. Nominations for this event close on Monday the 17th of August. The event will be run in partnership with Notre Dame University, with St Norbert College the host school for this year's event.

No Limits Athletics

Students with a disability are encouraged to participate in the upcoming ACC Athletics Carnivals via our No Limits classification multi-class program. Nominations for students to participate in these carnivals is due on Friday the 28th of August.

8e Administration & Development Officer

• Sub Association Sport (CAS, SAS, SASJ, RKAS, SEAS) – update

Sub Association sport has successfully recommenced across most groups with a range of sports and initiatives being played amongst the groups in the second half of 2020.

- CAS – Senior AFL in girls and boys is currently underway in Term 3. Some senior soccer has also been played during early Term 3 leading into the ACC Championship next week. The CAS Athletics meet is coming up at Peter Moyes ACS on the 3 September with five schools attending with athletics squads in preparation for the ACC athletics Divisional carnivals. The CAS group will also conduct some Year 7 & 8/9 sport in Term 4 (soccer and netball).
- SEAS & RKAS have continued with normal Term 3 interschool sport. These two sub association groups play across Semester 2 so they have continued with Term 3 sport as scheduled. SEAS will also be hosting some senior one day carnivals in Volleyball and Basketball during late term 3 at Rehoboth and Providence.
- SASJ have moved Term 2 winter sport into Term 3. This started on Wednesday and will go through until week 8. SASJ have been an expanding group with the addition of CBC Fremantle, Mercedes, and Lumen Christi joining in 2020. This formed SASJ into two geo clusters SASJ East & West.

• Year 7/8/9 Lightning Carnivals – update

The Year 7 & 8/9 Lightning carnivals have been moved from early in Term 2 (May) when they were cancelled into Term 4 from the 19-21 October (wk. 2).

The ACC is expecting very high participation days across a wide range of sports and venues. Some schools will bring along their full cohort of Year 7 or 8/9 and spread the students amongst the different sports. Soccer, netball, AFL, AFLX, touch, ultimate, hockey, rugby union, tennis and basketball will be played across the carnival days. The carnivals also include inclusive events for Integrated Hockey on Monday 19th and Integrated Netball on the Wednesday 21st.

Lightning Carnival nominations will open during week 7, 8, 9 of Term 3 with more information to be provided in coming weeks.

- **ACC Championship – update**

The ACC Championship is now in flow for 2020.

Senior Basketball and Junior Basketball that has been carried over from Term 1 is about to begin the Championship elimination bracket during week 5. The elimination brackets will build up towards the grand finals in the juniors on Tuesday 1 September and seniors on Tuesday 7 September at Warwick Stadium.

Senior Girls Netball, Senior Boys and Girls Soccer will be played as a One Day Carnival format for 2020 due to the COVID-19 halt on interschool sport during Term 2. Team nominations were very successful with over 30 schools in each sport. The One Day carnivals will occur next Wednesday 19 August. Special thankyou to the ACC member schools that are hosting senior boys' soccer pools – Irene McCormack, Holy Cross, St Norbert, La Salle, Mercy, and John XXIII College. Lark Hill, Curtin University, and Kingsway Open Space will also be utilised as other central venues hosting girls' and boys' soccer with the Gold Netball Centre and PNA hosting the netball.

The Senior Championship Soccer Grand finals will be played on Wednesday 9 September at Litis Stadium – Floreat Athena FC.

The netball and soccer carnivals will be highly competitive and very enjoyable days with schools entering their best senior teams made predominately from talented Year 10-12 students.

9. General Business

Jeff Allen (President): A good idea to review how the adjustments to status of ACC events this year have fared. What has worked? What has not? A conversation for another time.

10. Time and Date of Next Meeting

- Council: Thursday 27 August – Seminar Room (S1.01)
- Executive: Friday 6 November, 8.00am ACC Office

11. Close of Meeting

Meeting closed at 9:05am

12. Actions from Meeting

Director of Sport

- With the assistance of the ACC Treasurer, prepare a proposed budget for 2021 ready to present at the next Executive Meeting.
- Approach Sports Coordinators at the next SMC meeting on Monday 17 August to secure a sub-committee member for the History Project "Hall of Fame" sub-committee.

ACC President

- Contact Geoff Mills (CSPA President) before the next Council Meeting for an update on the CSPA meetings this year on the 20th November.

Executive Officer

- Cancel the booking at the UWA club for the Awards Breakfast and try to roll over the deposit to 2021.
Liaise with the CSPA Executive Officer on coordinating meeting dates and venues for the 20th November.

13. Meeting Papers - Attached documents with agenda

- Previous Executive minutes 21-02-20
- Financial Report - YTD Balance Sheet, Profit & Loss, Treasurer's Report
- COVID Cashflow Savings as at 7-08-20

14. Minutes – Approved and Signed.

Minutes of the Executive meeting conducted on the 14 August 2020:

Signed and approved by:

NAME: Jeff Allen

SCHOOL: Servite College

POSITION: ACC President

SIGNED: _____

DATED: _____